ARMY PUBLIC SCHOOL KOLKATA
NOTICE: 01/2024
ADMISSION NOTICE FOR THE ACADEMIC YEAR 2024-2025

1.   Application for Admission in Army Public School Kolkata will be accepting with effect from 15 March 2024 onwards from 1000 hrs to 1330 hrs on all working days for the following priorities only :-

   (a)   **Priority – I (Article 192 (a) of Admission Rule):** Children of serving Army Personnel who including DSC (Ex-Army), children of Army widows and children of those TA personnel who have a minimum of 5 years embodied service.

   (b)   **Priority – II (Article 192 (b) of Admission Rule):** Children of Ex-Army personnel retired/invalided out on medical grounds with pension, DSC personnel retired with pension from DSC.

   (c)   **Priority –III (Article 192 (c) of Admission Rule):** Children of serving Air Force, Naval and Coast Guard personnel.

2.   **Age Criteria for Class - I.**   Age (as on 31 Mar 2024) – Minimum six years above (between 31 Mar 2016 to 31 Mar 2018)

3.   **Admission Procedure.** Apply through personal application on a plain paper addressed to the Principal, Army Public School Kolkata seeking admission of your wards with complete details of parents & wards duly mentioned Mobile No and Email address. Please attach following documents with your application and submit the same in the school office between 10.00 hrs to 13.30 hrs on any working days :-

   Classes : I to IX & XI

   (a)   **Transfer Certificate**   -   In original.
   (b)   **Progress Report Card**   -   Photostat copy
   (c)   **Relationship-cum-service certificate**   -   In original
   (d)   **Photostat copies of the following documents of parents :-**

      (i)   Posting order
      (ii)   Movement order
      (iii)   Quarter allotment / Local Address proof

(e)   Passport size photograph with name & date – 2 copies

(f)   If posted out of Kolkata –Non-availability of Govt married accn cert required from present serving unit.

(g)   Local address proof required if posted out of Kolkata

(h)   If serving & posted out of Kolkata & family staying in separate quarter, the copy of allotment order of separate married accn also required.

(j)   For Ex-servicemen :–

(i)   Parents personal application address to the Principal APS Kolkata
(ii)   Transfer Certificate (TC) in original is required at the time of admission if approved
(iii)   Photostat copy of discharge book (All pages)
(iv)   Photostat copy of record office Part-II order if the child born after discharge
(v)   Photostat copy of birth certificate
(vi)   Photostat copy of appointment letter of the present post
(vii)   Photostat copy of local address proof
(viii) Two copies of latest passport size photograph of the student

4.   Class : X & XII :   In addition to Para 2 above, the following documents are also required :-

(a)   Transfer Certificate - (original + 2 ink signed copies extra by Principal of previous school).

(b)   Progress Report Card- (original + 2 ink signed copies extra by Principal of previous school).

(c)   Class IX /XI Online Registration-(2 ink signed copies by Principal of previous school).

(d)   Class X board marks sheet 2 copies required duly attested for Class XII admission.

(e)   Posting order – 3 copies duly ink signed/attested by the present serving unit offr

(f)   Movement order – 3 copies duly ink signed/attested by the present serving unit offr

(g)   Quarter/Separate Allotment order–3 copies duly ink signed/attested by present serving unit offr

(h)   Relationship-Cum-Service Certificate

(j)   A DD for Rs 1000/- for processing fee of direct admission and If any change of subjects an application to be submitted on arrival at school with DD for Rs 1000/- per one subject.

Note :   It is mandatory to appear Offline admission test for those who are coming from Non-APS. Confirmation of admission is subject to clearing the admission test. First Admission test will be held on 01 Apr 2024 and result will be displayed in School Notice Board.